



School-Based Dental Clinic (SBDC) Readiness Assessment Tool



Component	Is component in place?		Notes
	Yes	No	Describe what may be needed for next steps
Engagement			
Are school administrators, teachers, wellness committees, etc. committed to supporting an oral health service line?			
Have the community and/or students voiced or demonstrated a need for oral health services?			
Will providers/staff be willing to build community trust through engagement in extracurricular activities [e.g. health fairs, sporting events, etc.]?			
Clinic Space			
Has the school identified space to serve as a dental clinic?			
Has the facility been built out for use as a dental clinic? <i>Things to consider include plumbing, electrical outlets, sterilization space, radiography space, patient waiting area, exam chairs, handwashing station, internet connectivity</i>			
Will dental services be provided in a shared space also used for other health services?			
Will fixed equipment be needed?			
Will portable equipment be needed?			
Has radiologic equipment been registered with the Arkansas Department of Health?			
Will dosimetry be required for staff in the SBDC?			
Patient Base			

Has the school board authorized the dental provider(s) to see both students and community members in the SBDC?			
If community members will be seen, has school/provider considered approaches to lower potential barriers to access (transportation, payer source, clinic hours, etc.)?			
Workforce			
Has an SBDC team been formed? <i>[If so, have roles and functions been defined?]</i>			
Have providers/staff been trained on applicable school policies/requirements?			
Will a dentist be available to provide services in the SBHC? <i>[If so, how often?]</i>			
Will the dentist operate the SBDC as an extension (satellite location) of an existing practice?			
Will a dental hygienist work independently in the SBDC using a Dental Hygiene Collaborative Care permit? <i>[If so, how often?]</i>			
Funding and Sustainability			
Will the provider bill for services rendered in the SBDC? <i>[If so, will the SBDC be set up as a separate dental entity?]</i>			
Will the provider bill Medicaid for services rendered in the SBDC? <i>[Note: As of the date of publication of this tool, dentists may elect to accept Medicaid in one practice location without accepting in all practice locations, according to the Medicaid Dental Provider Manual (Section 232.000 Duration of Authorization)]</i>			
Will grant funding be sought for SBDC start-up costs?			
Will grant funding be sought for SBDC operating costs?			
Is the school currently a recipient of grant funding from the Arkansas Department of Education? <i>[If so, does the grant specify workflow or reporting requirements for the dental provider?]</i>			
Communication and Collaboration			
Will the provider be responsible for advertising services to the community?			

Will school staff be responsible for advertising services to the community?			
Will regular [weekly, monthly, quarterly] meetings take place between provider(s) and school staff to discuss SBDC operations and patient needs?			
Will community members/guardians be instructed to communicate with the school or provider when discussing patient care? <i>[Will this answer differ on days that the provider is not on site in the SBDC?]</i>	School	Provider	
Services			
Will a dentist provide a full scope of services?			
Will dental hygienists or dental assistants provide teledentistry services when a dentist is not present in the SBDC?			
Workflow			
Has clinic workflow been strategically designed? <i>[If so, has the workflow been documented in a process map?]</i>			
Have all SBDC providers/staff and school staff been trained on the defined workflow?			
Will patient scheduling be handled by the dental provider?			
Will patient scheduling be handled by the school?			
Has a process for obtaining guardian consent for minor patients been defined? Will the provider or school be responsible for obtaining informed consent?			
Will health information be managed electronically?			
Is there adequate access to internet service?			
Will laboratory work be conducted on site?			
Will an offsite dental laboratory be used? <i>[If so, will items be shipped and received from SBDC or provider's primary clinic site?]</i>			
Data and Reporting			
Will the provider assess initial oral health levels [e.g. caries rates, plaque scores, decayed/missing/filled rates] in order to quantify impact of his/her services in the future?			
Will the provider have the ability, experience and skills to collect and report basic data for reports and quality improvement purposes?			

• Could providers/staff benefit from learning about community members' lived experience?			
• Will providers embrace a whole person model of care?			