



**SCHOOL-BASED HEALTH ALLIANCE  
REQUEST FOR PROPOSAL (RFP)  
FOR SCHOOL-BASED HEALTH  
SERVICES IN CONNECTICUT**



Scan to learn more  
and submit a proposal  
by May 3, 2024.

# Connecticut Request for Proposals (RFP) Technical Assistance & FAQ

Questions Released: April 9, 2024

Live Session: April 26, 2024, 10:00 am EDT

1032 15th Street, NW Suite 365, Washington, DC 20005 (202) 638-5872  
[www.sbh4all.org](http://www.sbh4all.org)

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# Reminders



Today's FAQ session is being recorded.



Submit questions to the CHAT



Have your camera on (when possible)



Avoid distractions



Be ready to participate!

Share in the chat your name, organization, job title.



\*To turn on closed captioning: go to settings, then accessibility, then closed captioning

# Session Agenda



## LEARN

- ✓ School-Based Health Alliance and our role in this RFP
- ✓ Connecticut Department of Public Health and their role

## ✓ IDENTIFY

- ✓ Grant information

## ✓ FAQ

- ✓ Review of submitted questions

## ✓ Open Floor for questions

- ✓ Please raise your virtual hand or send a question in the chat box.

- ✓ Additional questions can be emailed to [CTSBHCFunding@sbh4all.org](mailto:CTSBHCFunding@sbh4all.org)

## ✓ Resources

- ✓ About school-based health care and centers



# SBHA Introductions



**Theresa Dominguez**  
Director of Programs

[Visit bio](#)



**Dannielle Dobbins**  
Director of Programs

[Visit bio](#)



**Theresa Bright, BA**  
Program Associate

[Visit bio](#)





# School-Based Health Alliance

## Transforming Health Care for Students

### Our **Focus**

The School-Based Health Alliance Works to Support & Grow SBHCs

#### Policy



Establishes and advocates for national policy priorities

#### Standards



Promotes high-quality clinical practices and standards, including for telehealth

#### Data



Supports data collection and reporting, evaluation, and research

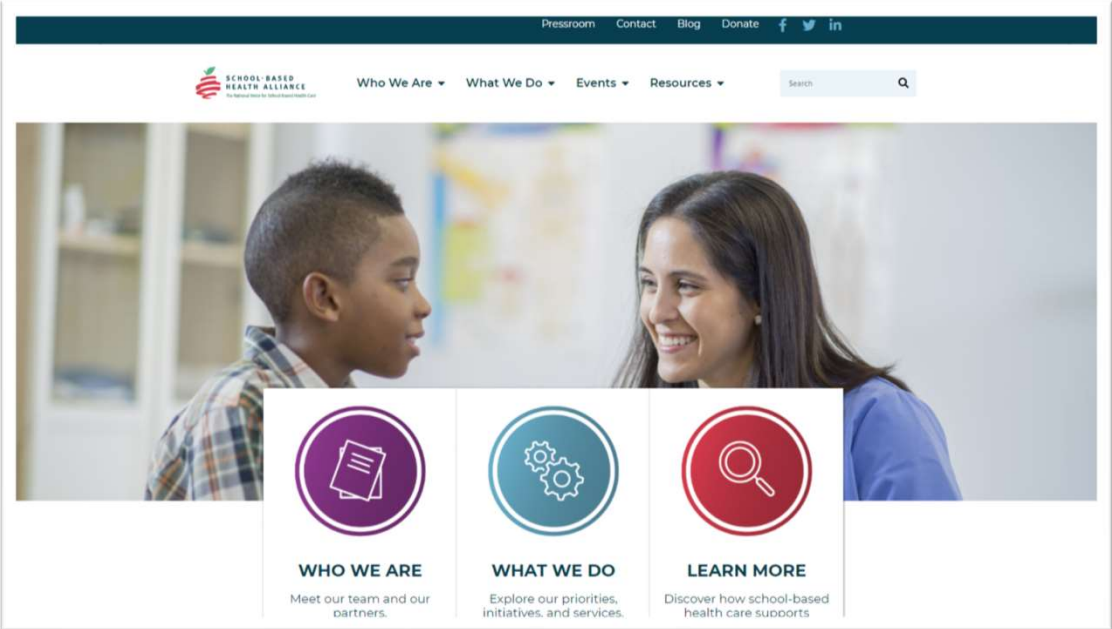
#### Training



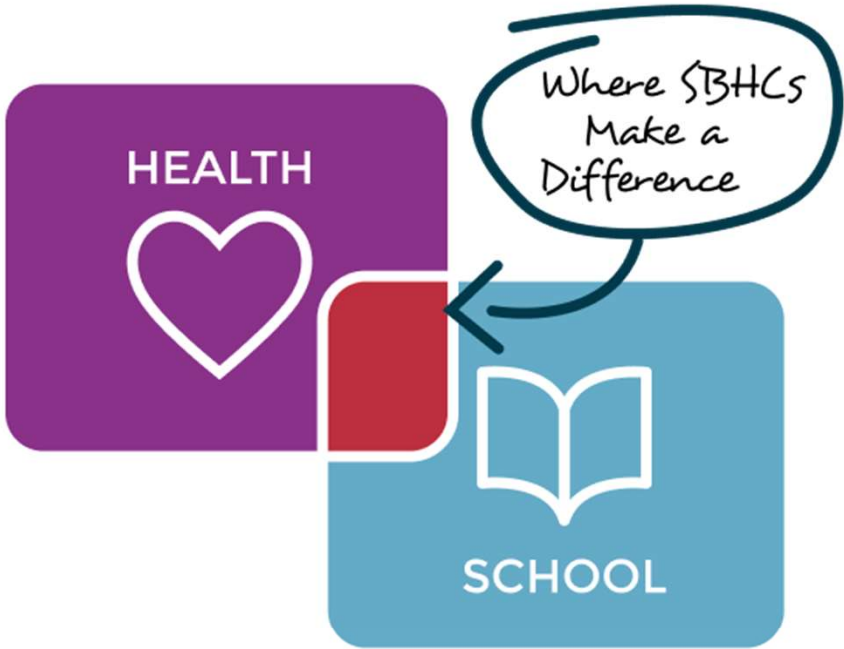
Provides training, technical assistance, and consultation

We support the improvement of students' health via school-based health care by supporting and creating community and school partnerships [www.sbh4all.org](http://www.sbh4all.org)

# School-Based Health Alliance



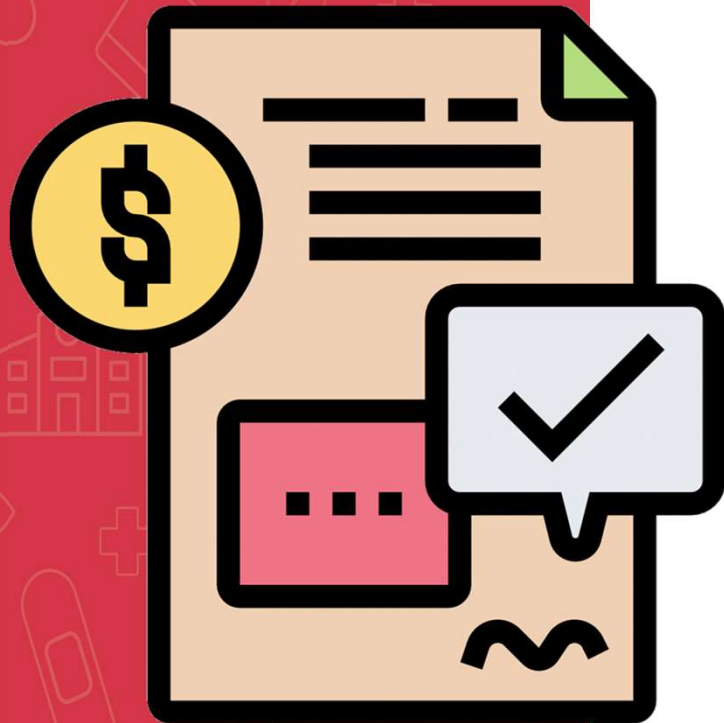
[www.sbh4all.org](http://www.sbh4all.org)



## Connecticut Department of Public Health

Has contracted with the national School-Based Health Alliance to oversee disbursement and administration of funds to support School-Based Health Centers in Connecticut





# Award Information



# Goal: Support students' health, well-being and academic success by providing school-based health care

This care includes but is not limited to:



Mental health



Primary Care



Oral health



Vision services

*Through outreach, equipment, telehealth, mobile units, health promotion, and health education*

School-Based Health Centers offer the most comprehensive type of school-based health care. An SBHC is a collaborative effort among a school, a healthcare organization, and a community to make health services (at a minimum, primary care) available to students at school in a consistent location on a consistent schedule.



## Funding Period

**RFP Deadline:** May 3, 2024

**Contract Term:** June 2024 – June 2026

**Notice of Grant Award:** May 29, 2024

**First Grantee Meeting:** September 18, 2024

**Funding:** currently one-time, non-renewable and non-refundable



## Award Information

- **Award Information:** \$9,000,000
- **Projected Maximum Award Amount:** up to \$250,000 per school site
- **Projected Number of Awards:** SBHA anticipates making multiple awards due to this RFP process, including partial awards.



## Proposal Details:

**Address the target population:** the students who attend schools where the new SBHC medical and mental health services will be located.

- **Offer the following model:**
  - **School-Based Health Center (SBHC)** is a health clinic that:
    - is located in, or on the grounds of, a school facility of a school district or school board or an Indian tribe or tribal organization.
    - is organized through school, community, and health provider relationships.
    - is administered by a sponsoring facility.
    - provides **new or expanded** comprehensive on-site medical and/or behavioral health services to children and adolescents in accordance with State and local law, including laws relating to licensure and certification.



## Proposals Will Identify the Following:

- **New or Expanded SBHC Services**
  - Providing medical and/or mental health services to students enrolled in the identified school. It can also include dental services, telehealth, mobile vans, prevention services, or health education.





# Frequently Asked Questions

# Who is ELIGIBLE?

- **Are only FQHCs eligible?**
  - No
- **If the Department of Public Health does not currently fund an existing SBHC site, is it considered a "new" program?**
  - It is new if it didn't exist as an SBHC site before.
- **If a school offers part-time Behavioral Health and Medical care, would this funding cover expansion to full-time? For example, expanding from 2 days a week to 5 days a week**
  - Yes
- **Would this funding cover behavioral health via telehealth and/or medical care via telehealth?**
  - Yes



# Proposal

- **Can one organization submit multiple proposals if we have multiple sites for which we are seeking to open or expand? Is there a limit to how many proposals an organization can submit?**
  - Yes, you must submit multiple proposals. No limit.
- **Would it be acceptable to apply in a single proposal for funding to support part-time, rotating mobile medical school-based health services at four schools in a single district or would we need to submit a separate proposal for each individual school?**
  - Yes, one proposal is ok. Note the site information for all schools; you may submit this in an attachment.
- **Are their specific geographic priority areas for this program?**
  - See the report that pinpointed areas of need in the PA 21-35 report:  
<https://portal.ct.gov/-/media/DPH/School-Based-Health-Centers/PA-2135-SBHC-Report-Updated-32922-final.pdf>





## Proposal Continued

- **A mobile van would address not having space for an SBHC and potentially also allow us to serve more than 1 school. If we are awarded funding for a van, it can take months to order a van and then get delivery. Would this delay be problematic?**
  - It is acceptable to purchase a van. Consider what else can be completed during the grant period, such as marketing, outreach, training, and other related services.
- **Would an approved grant be awarded to the Board of Education or subcontractor?**
  - This grant funds SBHC sites; the organization implementing the grant will be the approved grantee. See a list of approved applicants on the RFP.
- **Is there a work plan template for the request?**
  - No template; include the work plan in the requested attachments, no more than 2 pages.



## Proposal Continued

- **When providing existing site information on the proposal, the proposal asks for information from the 2022-2023 school year. Is this timeframe correct?**
  - Yes, the 2022-2023 school year will provide us with the most complete data.
- **We anticipate seeking funding for sites that were opened last year with support from the SBHA and are dependent on external funding. Should these be categorized as “New” or “Expanded” in the proposal?**
  - These would be categorized as expanded sites.



# Budget

- **Is the Connecticut Salary Tier table the maximum allotment or what are we required to pay personnel staff?**
  - No, this is a baseline to help with the budget
- **Is there a limit to the amount of funds that can be used for Minor A/R?**
  - Maximum Award Amount: \$250,000 per site
- **Is there a required budget and/or budget narrative format for this request?**
  - Submit the budget in your agency's format. No required budget template.
- **What level of detail is needed in the budget (do we need names of specific conferences. etc.?)**
  - The budget should be clear and specific, with identified budget categories. Expense line items can include, but are not limited to, start-up costs, in-kind contributions, marketing, resources, and equipment, if applicable. See proposal for additional detail.



## Budget Continued

- **Is this state DPH or federal funding?**
  - ARPA funding managed by SBHA
- **Is indirect allowed? If so, is it capped?**
  - Yes, it is allowed as a part of the program costs. It is capped at 19.1% and must be in line with organizational policy and directly related to site costs
- **Are one-time costs included in the \$250,000 or in addition?**
  - Yes, include in the overall budget
- **Can a request include one-time costs in year one and the rest in the second 12-month period?**
  - The budget submitted should cover the funding period through June 2026



# Licensure

*Information provided by Connecticut DCF and DPH for official guidelines and requirements regarding licensure.  
For additional information, contact departments directly.*

## DCF

- An Outpatient Psychiatric Clinic for Children (OPCC) license must offer services to the public for all ages.
  - An SBHC mental health only site can be a satellite of the OPCC.
- DCF website for licensing:  
<https://portal.ct.gov/dcf/licensing/home#ApplicationProcess/>
- Contact should be made with DCF Licensing before beginning process
- For more information, email [DCF.LICENSING@ct.gov](mailto:DCF.LICENSING@ct.gov) or contact:
  - Kathleen DiTuccio, Program Supervisor
    - Phone: 860-398-1370
    - Email: [kathleen.dituccio@ct.gov](mailto:kathleen.dituccio@ct.gov)

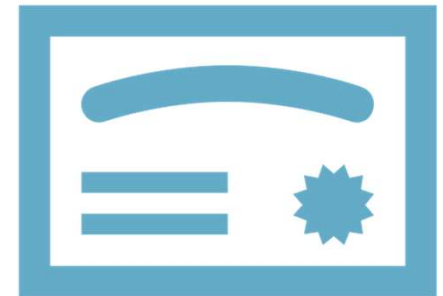


# Licensure Continued

*Information provided by Connecticut DCF and DPH for official guidelines and requirements regarding licensure. For additional information, contact departments directly.*

## DPH

- An Outpatient Clinic (OPC) licensed by DPH must include at least Primary Care or Dental.
- DPH offers a license for mental health only, but it is for ages 18 and above, not for SBHC.
- For more information, email [DPH.FLISLPU@ct.gov](mailto:DPH.FLISLPU@ct.gov)



*The School-Based Health Alliance has no bearing on or say in licensure. Please direct all questions and concerns to the appropriate agencies.*



## Miscellaneous

- **Does this project allow schools the option of an a la carte service? For example, could the SBHA services be limited to just one or two services, such as mental and behavioral health and health promotion/education, or does it have to be all-encompassing?**
  - Yes, applicants can apply to establish or expand one or multiple services.
- **Can you explain the expenses for the school?**
  - The cost to the school would depend on your partnership agreement. Types of expenses can range from the cost of water, electricity, and cleaning services, but vary depending on each arrangement.
- **Can we look to apply for the same sites that received the first round of funding to continue funding?**
  - No, unless the services at the existing sites are expanded or new.



## Miscellaneous Continued

- **Does the term period as outlined for June 2024-June 2026 allow for the grant period to cover two academic years?**
  - Yes, the maximum award amount of \$250,000 will cover two academic years.
- **Regarding the SBH Alliance SBHC opportunity, is the maximum award amount \$250,000 per school site per year?**
  - No, the maximum award amount total is \$250,000
- **Will only SBHCs proposed for schools listed in the PA 21-35 report be funded? Otherwise, to what extent will these schools be prioritized?**
  - No, it is not limited to school only in the PA 21-35 report. This RFP prioritizes new and expanded SBHCs.
- **If a Title I school had an SBHC when the PA 21-35 report was prepared but has since changed the SBHC provider organization after a service lapse, will that school be a priority for this funding opportunity?**
  - See above.





## Miscellaneous Continued

- **For existing sites, do we need to add additional staff or services, or can this also be continuation funding to support staff we were just able to hire?**
  - This is a new grant with a new timeline and proposal process prioritizing new or expanded SBHCs. If applicants apply for expanded or new services at an existing sites, proposals will need to clearly indicate that and provide a workplan to support the request.
- **If my site already has a partnership with a provider for school-based services, does that make us ineligible for this grant?**
  - Eligibility is not based on partnerships. See eligibility criteria outlined in the RFP.
- **Are we allowed to apply for partial-year funding if we have other funding that covers through December?**
  - This depends on your proposal. This RFP prioritizes new and expanded SBHC sites.



## Miscellaneous Continued

- **Can we split a therapist between multiple schools? If so, would there be more than one application for this?**
  - Yes, a therapist may be split between multiple schools, with one proposal per school site.
- **What happens if a nonprofit and a school district apply for funding for the same site?**
  - The nonprofit or partner organization, the school district, and the school applying should communicate to ensure a smooth submission process. The school district and organization can apply together.
- **Are there organizational requirements to submit a proposal?**
  - No organizational requirements. See list of subrecipients in RFP.
- **Is there a funding/position limit for this grant?**
  - Maximum award amount is \$250,000. See the requirements for the award information section of the RFP.



## Miscellaneous Continued

- **Our center is not within a school building, but it is an access point for all new students entering the district as well as current students and several programs. Would this serve as an eligible location?**
  - No, see SBHC criteria outlined in RFP.
- **Can the funding for this project replace funding/reimbursements that we will lose (such as when ARPA funds expire?)**
  - No. Sites in the proposal must be new or expanding services.
- **How do you define SBHC? Do you mean an SBHC licensed by DPH, or is anyone providing school-based services eligible?**
  - An SBHC is located in a school or on school grounds. SBHCs must be licensed by DPH or DCF in order to provide services in Connecticut



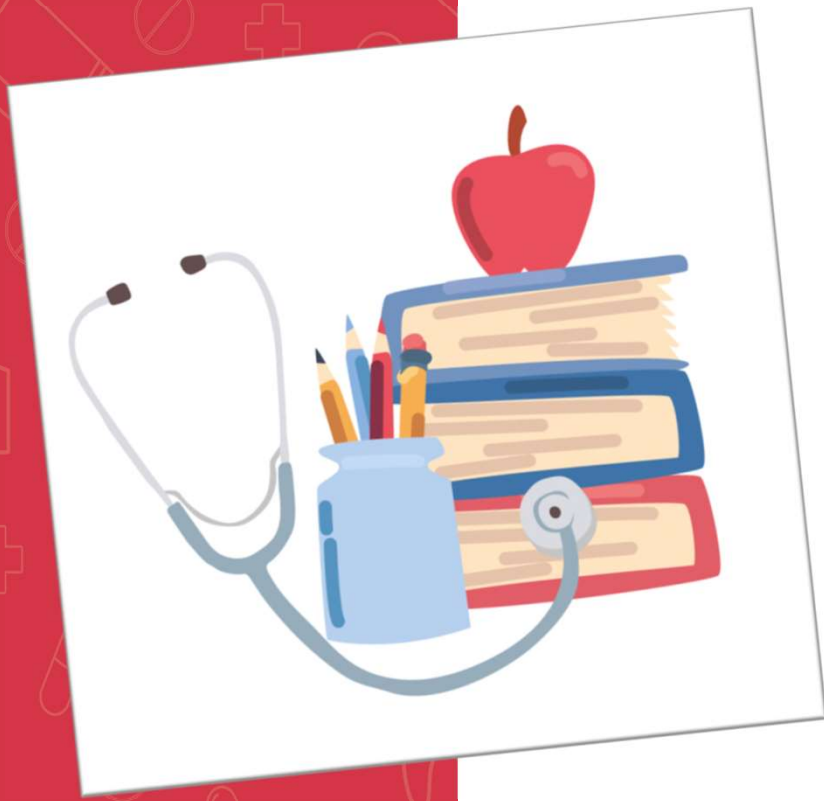
# Sustainability

- **In regards to sustainability, do you have recommendations or suggestions for additional funding to supplement the project once the grant period ends?**
  - Sustainable SBHCs create strong partnerships with stakeholders, including sponsorship organization(s), local health care providers, students and families, and school partners. They have a diverse funding portfolio including in-kind donations, patient revenue, and grants.





# Questions & Answers



# Resources



# SBHC Planning Checklist



## School-Based Health Center (SBHC) Planning Checklist



### Consulting Services

The School-Based Health Alliance is a highly respected provider of extensive technical assistance and training to the school-based health care field. Our school health consulting staff has decades of experience in designing, operating, and evaluating school-based health center (SBHC) programs. Let us put that expertise to work for you!

- Establish SBHC regional planning committee
- Orient SBHC planning committee to the SBHC model
- Identify a medical sponsor organization and other potential health care provider partner organizations
- Visit existing SBHC(s)
- Establish SBHC advisory group (e.g. principal, other school leadership, school social worker, students, parents/guardians, school nurse, sponsor organization member, and others.)
- Conduct community readiness assessment
- Conduct SBHC needs assessment
- Develop and implement marketing and engagement plan for target audiences and gatekeepers
- Identify potential SBHC location(s) via site visit(s) Select a well-considered location for the SBHC based on readiness assessment, needs assessment, site visit(s), and needed construction/renovation
- Determine appropriate staffing
- Develop narrative business plan

- Complete a pro-forma business plan to determine funding needs and potential revenue
- Solicit capital and operational funding from variety of sources
- Develop necessary agreements and procedures to bill commercial and public insurance
- Draft and execute a memorandum of understanding among SBHC partners (e.g. school district, medical sponsor organization, behavioral health, oral health, local department of health.)
- Develop comprehensive SBHC consent form that includes bi-directional information sharing to promote continuum of care (e.g. school nurse, school counselor, PCP, dentist, parent/guardian.)
- Complete SBHC renovation/construction process
- Engage students to ensure SBHC space is student-friendly
- Purchase appropriate equipment and supplies
- Ensure appropriate technology access in collaboration with school





# School-Based Telehealth Program Playbook: Start-up and Operations



[www.sbh4all.org/sbthplaybook](http://www.sbh4all.org/sbthplaybook)

Program  
Models

Partnerships

Implementation

Assessing Needs and  
Readiness

Business  
Model and  
Case

Technology and Equipment





# School-Based Mobile Healthcare Toolkit

Developed by SBHA to enhance the capacity of healthcare organizations to integrate high-quality, sustainable, mobile healthcare services with school-based healthcare programs. If interested, review our toolkit.



<https://tools.sbh4all.org/school-based-mobile-health-toolkit/>

# SBHA Direct Resource Links



- **SBHC Resource Hub:**

- <https://www.sbh4all.org/resources/>

- **Mapping Tool:**

- <https://data.sbh4all.org/sbhadb/maps/>

- **Hallways to Health:**

- <https://tools.sbh4all.org/hallways-to-health/hallways-to-health-home/>

- **The Blueprint Resources (tools, examples, guides, including MOU's)**

- Now located under the Resource Hub

- **Health Centers and Schools: Uniting for Young People's Success:**

- <https://conferences.nachc.org/nachc/sessions/2623/view>



# CT DPH RESOURCES



- **CT DPH- School-Based Health Centers**
  - <https://portal.ct.gov/DPH/Family-Health/School-Based-Health-Centers/School-Based-Health-Centers>
- **School-Based Health Center Expansion Working Group Final Report**
  - <https://portal.ct.gov/-/media/DPH/School-Based-Health-Centers/PA-2135-SBHC-Report-Updated-32922-final.pdf>
- **Licensure**
  - <https://portal.ct.gov/DPH/Facility-Licensing--Investigations/Health-Care-Quality/Facility-Licensure-Applications>



Registration OPEN!



# ENGAGING COMMUNITIES, FOSTERING PARTNERSHIPS 2024

NATIONAL SCHOOL-BASED HEALTH CARE CONFERENCE  
JUNE 30-JULY 2, 2024

Westin Washington, DC Downtown Hotel  
(formerly the Renaissance Downtown Hotel)  
in Washington, D.C

Learn More:



Connect with us...



CT SBHA Funding Team  
[ctsbhcfunding@sbh4all.org](mailto:ctsbhcfunding@sbh4all.org)

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