Abstract Submission Instructions and Scoring Criteria

Engaging Communities, Fostering Partnerships

2024 National School-Based Health Care Conference

1032 15th St., NW
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Tel: (202) 638-5872

www.sbh4all.org

Conference Introduction, Goals, and Objectives

The National School-Based Health Care Conference is an opportunity to connect with hundreds of health care professionals, education professionals, youth, and advocates from across the country. Nearly 4,000 school-based health centers (SBHCs) nationwide deliver integrated, patient-centered care, screening for conditions like obesity and depression, and offering preventive services—all with a particular focus on children, adolescents, and families who lack access to health care because of systemic inequities, low incomes, lack of health insurance, or where they live. Conference attendees will explore the innovative ways SBHCs serve their students and families in rural, urban, and suburban schools and communities by promoting wellness and health equity through engaging communities and fostering partnerships.

Goal: To provide high-quality continuing education and national networking opportunities to the school-based health care community and its allies.

Audience:
▸ School-based health care administrators/managers
▸ Interdisciplinary clinical teams
▸ Education professionals, such as superintendents, principals, school social workers, school psychologists, school safety professionals, and community schools staff members
▸ Youth and youth leaders
▸ Funders and sponsor organizations
▸ School-based health care oversight agencies, including departments of health and education
▸ Researchers and evaluators
▸ Advocates, supporters, and policymakers

Conference participants will …
▸ Update clinical, diagnostic, and education skills for treating and preventing common mental and physical health conditions seen in SBHCs.
▸ Share practices related to addressing social factors that impact the health of children and adolescents.
▸ Increase knowledge of SBHC and other school-based health care administration (e.g., services and modalities such as oral health, vision care, telehealth, and mobile health) with an emphasis on financial stability, school and community services integration, workforce enhancement, emerging practices, and continuous quality improvement.
▸ Investigate long-term sustainability issues for SBHCs, including workforce challenges and innovations.
▸ Expand knowledge of school-based health care-related research and evaluation.
▸ Deepen knowledge of innovative prevention and early intervention strategies to change risk-taking behaviors, emphasizing anticipatory guidance, health promotion, and health education.
▸ Strengthen interdisciplinary team building among staff comprising physical and mental health providers, health education staff, and education stakeholders.
▸ Bolster knowledge of ways to increase family and community involvement in SBHC efforts.
▸ Explore issues related to advocacy, policy, and coalition building.
▸ Share ideas and best and emerging practices and network with colleagues.

Call for Conference Abstracts Open Oct. 30-Dec. 8, 2023

The School-Based Health Alliance is pleased to invite abstracts for our National School-Based Health Care Conference.

We seek subject matter expertise in the following categories:

1. Preventive Care and Clinical Services *(primary care, behavioral health, specialty services)*
2. Business Operations, Sustainability, and Quality Improvement
3. Policy & Partnerships
4. Innovations
5. 'Be the Change' Youth Training Program (for youth participants only)

Workshop abstracts must detail training content that appeals to school-based health care professionals, education professionals, and youth; is relevant to participant learning needs; is interactive in presentation strategy; and describes specific skills, expertise, resources, and tools that align with and advance the workshop category themes. We highly encourage abstracts that include young people as lead or co-lead presenters. **All abstracts must be submitted online. Applicants must use the Oxford Abstract link and submit HERE.**

Each abstract requires a separate submission. All sections of the abstract form are **REQUIRED**. Submission of an abstract does not guarantee that it will be selected to be presented at the conference.

The abstract review committee reserves the right to assign accepted abstracts to categories other than those selected during abstract submission. If you have any questions regarding the abstract process, please email convention@sbh4all.org. If you have questions specific to the 'Be the Change' Youth Training Program, please email youthdevelopment@sbh4all.org.

What information do I need to submit an abstract?

Before you start, you will need to gather the following information:
1. Title of abstract *(no longer than 12 words)**
2. Category that best describes your submission *(see selections in the instructions below)**
3. Format *(see selections in the instructions below)**
4. Expertise level *(beginner, midlevel, advanced)**
5. Intended audiences *(see selections in the instructions below)**
6. Abstract description *(limited to no more than 250 words)**
7. One objective *(limited to no more than 100 words)**
8. Presenter information *(you MUST enter information for ALL presenters, including moderators and yourself if you are a presenter)*
   a. Title, First Name*, Last Name*, Degree, Email*, Organization*, City*, State*
   b. Pronouns *
   c. Whether the presenter is a moderator or youth
   d. Age of any youth presenters
   e. All presenters must complete this statement: "I am qualified to be a moderator, presenter, or panelist on this content because." *(limited to no more than 75 words)**
   f. All presenters must answer the following questions: Do you have a financial interest with any entity producing health care goods/services included in this abstract? *(yes or no)**

*Required fields

Presentation Categories and Program Priorities

Category 1. Preventive Care and Clinical Services

This category's abstracts will explore practices to address health and social needs among students, families, and staff. Abstracts must include tangible clinical skill-building techniques, practices tailored to in-person, telehealth, or hybrid care models, partnerships with families to improve student/family health, and partnerships within the community. We accept abstracts from the topics below, focusing on evidence-based, promising/emerging practices and culturally relevant and respectful approaches to care. We encourage presenters to consider co-presenting with youth and/or educational partners.

Highly requested health topics from last year's conference include:

- **Primary Care**: reproduction and sexual health, preventative care/well-child visits, nutrition, physical activity, population health, and value-based care.
- **Behavioral Health**: trauma-informed care, anxiety, depression, substance use, suicide, ADHD, and mental health-related conditions or experiences explicitly related to the LGBTQIA+ population.
- **Specialty Services:** oral health, vision, diabetes, respiratory disease, dermatology, infectious diseases.

Category 2. Business Operations, Sustainability, and Quality Improvement

This category's abstracts will explore best practices and innovative approaches for sustainable business operations of school-based health centers, especially those that engage their community and foster partnerships. We accept abstracts that identify strategies to develop the infrastructure for sustainable, comprehensive SBHC models (e.g., brick-and-mortar, telehealth, mobile) while addressing payer partnerships that maximize utilization, productivity, reimbursement, and return on investment. Real-world factors impacting operational success and sustainability, including accessibility, consent, enrollment processes, and innovations supporting special populations (e.g., rural areas, schools with small enrollment, etc.) and examples of leveraging novel technologies and using quality improvement data to make systematic changes.

Abstracts should provide comprehensive learning opportunities for various experience levels while providing tools to apply to participants' daily work. We encourage a diverse group of presenters, including youth, educational institutions, community partners, and rising stars, to subject matter experts.

Category 3. Policy & Partnerships

This category's abstract will explore how SBHC advocates can partner with local, state, and federal community stakeholders to advance policies that support SBHCs. We accept abstracts featuring campaigns that engage young people, parents/guardians, and families as equitable partners in advocacy and policy processes. We encourage presenters to co-present with youth, parents/guardians, and/or educational partners.

Category 4. Innovations

This category's abstracts will explore innovations within school-based health settings besides those related to clinical skills, business operations, and policy. We accept abstracts that describe evidence-based innovations with outcomes impacting individuals, organizations, communities, or systems and detailing the role of communities and partnerships in program planning, implementation, outcomes, and dissemination. Abstracts can highlight successful or unsuccessful innovations, including promising practices or lessons learned from implementing new processes.

Category 5. 'Be the Change' Youth Training Program (for youth participants only)

This category's abstracts will explore youth-led and partnered strategies that inspire students to participate successfully and lead efforts in school-based health settings, such as health campaigns, program planning, outreach and promotion, policy and advocacy, and peer-led education and support groups. Abstracts must include young people as lead or co-lead presenters and have a youth audience in mind.

NOTE: *Workshops must be interactive and implement various learning strategies besides traditional lecture-discussion, such as learning games, live demonstrations, practice of new skills and techniques, small group exercises, role-playing, case scenarios, action planning, and sharing small group findings with larger groups.*

Presentation Format
The 2024 conference will offer the following presentation formats:

Pre-conference (Sunday, June 30)
Time Frame: 180
Maximum number of presenters: three, plus one moderator*

Workshop I (Single)
Time Frame: 75 minutes
Maximum number of presenters: two, no moderator

Workshop II (Double)
Time Frame: 150 minutes
Maximum number of presenters: three, plus one moderator*

Panel
Time Frame: 75 minutes
Maximum number of presenters: three, plus one moderator*

Poster
Time Frame: TBD (in-person presentation during poster session)
Maximum number of presenters: one

* The moderator may be an additional person responsible for assisting the presenters, facilitating Q&A, and keeping the session on time.

Competitive Selection Process

Workshop proposals and poster abstracts will be reviewed for content and measurable objectives. Submission of an abstract does not guarantee participation in the conference program. The abstract review committee reserves the right to assign accepted abstracts to categories other than those selected during the abstract submission.

The Abstract Review Committee will review all abstracts to determine if they meet the following criteria:

- the content is relevant to the theme and the conference attendees
- the presentation style is conducive to young adult and adult learning and includes interaction whenever possible
- the presenters are qualified to teach this content based on their real-world experience and expertise
- the objective is clearly defined

The peer review process will include a technical and programmatic evaluation of all abstracts by a panel of professionals considered topic-area experts. The applications are read and scored using the following criteria rubric:

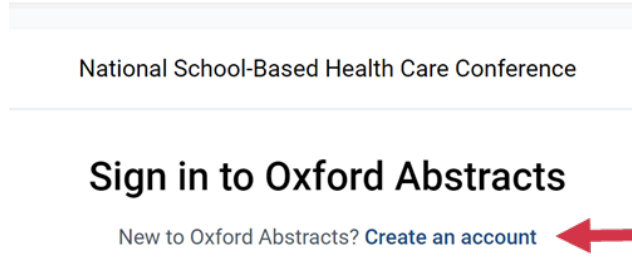| Criteria	Minimal	Adequate	Satisfactory	Good	Outstanding
Title	(1) Unrelated to content; Confusing or mundane	(2)	(3) Generally clear and concise, though not particularly creative.	(4)	(5) Clearly reflects presentation content Creative; Catches attention.
Learning Objective	(1) Unclear, vague, not measurable; Too omnibus for given time frame.	(2)	(3) Mostly clear but may need some revision for attainability or scale.	(4)	(5) Very clear, measurable, and obtainable in the given time frame.
Abstract Description – Content Quality	(2) Presentation purpose and findings/ recommendations are unclear; Efficacy of content not grounded in evidence.	(4)	(6) Mostly clear summary of presentation purpose and findings/ recommendations; Some evidence to support practices or techniques. May need clarification or simple revision.	(8)	(10) Excellent summary of purpose, methodology/activity (as applicable), and findings or recommendations; Represents a best practice/technique -or- describes the rationale and existing evidence for an innovative emerging practice.
Abstract Description (Relevance) – Connection to category and theme	(2) Content does not appear relevant to the field; Unrelated to category or conference theme; Does not relate to engaging communities or fostering partnerships in school-based health care.	(4)	(6) Content relevant to field and loosely connected to category and conference theme.	(8)	(10) Addresses a priority topic within the category; Exemplary connection to how the presentation addresses or relates to engaging communities and fostering partnerships in relation to school-based health care.

	(1)	(2)	(3)	(4)	(5)
Abstract Description – Clarity & Mechanics	(1) Severely over or under word limit. Many grammatical or spelling errors; Writing is very unclear.	(2)	(3) Meets word limit; Some spelling or grammatical errors. Writing is somewhat clear.	(4)	(5) Meets word limit, includes correct spelling and grammar, and is very clearly and concisely written.
Participant Engagement & Accessibility *(for workshops only)*	(1) No planned participant engagement activities; Interactivity not mentioned. Accessibility not mentioned.	(2)	(3) Briefly mentions participant engagement and one non-didactic/ lecture learning strategy; Briefly mention accessibility for participants but is vague.	(4)	(5) Highly interactive and implements two or more adult learning strategies in addition to traditional didactic lecture-discussion; Explicitly and creatively describes how content and activities will be made accessible.

NOTE: **The program may time out.** *We strongly suggest you develop your abstract description and summary in a word-processing program* **before** *logging into Oxford Abstracts.*

Login Page

QUICK LINK: https://app.oxfordabstracts.com/stages/6783/submitter

National School-Based Health Care Conference

Sign in to Oxford Abstracts

New to Oxford Abstracts? **Create an account**

Create an account to begin. You will receive an email to confirm your account.

Email may go to your spam/trash folder.

Abstract Homepage

SCHOOL·BASED HEALTH ALLIANCE
The National Voice for School-Based Health Care

CALL FOR ABSTRACTS (Open Oct. 30 - Dec. 8, 2023)

The School-Based Health Alliance is pleased to invite abstracts for our 2024 National School-Based Health Care Conference, June 30 - July 2, 2024, at the Renaissance Downtown Hotel, 999 Ninth Street NW, Washington, D.C. The theme for the conference is "Engaging Communities, Fostering Partnerships."

We seek subject matter expertise in the following categories:

- Preventive Care and Clinical Services *(primary care, behavioral health, specialty services)*
- Business Operations, Sustainability, and Quality Improvement
- Policy & Partnerships
- Innovations
- 'Be the Change' Youth Training Program *(for youth participants only)*

Workshop abstracts must detail training content that appeals to school-based health care professionals, education professionals, and youth; is relevant to participant learning needs; is interactive in presentation strategy; and describes specific skills, expertise, resources, and tools that align with and advance the workshop category themes. We highly encourage abstracts that include young people as lead or co-lead presenters.

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The abstract review committee reserves the right to assign accepted abstracts to categories other than those selected during abstract submission. If you have any questions regarding the abstract process, please email convention@sbh4all.org. If you have questions specific to the 'Be the Change' Youth Training Program, please email youthdevelopment@sbh4all.org.

Abstract Title

Title*

The title must be at least three words but no longer than 12 words. It should be informative, giving the reader an indication of what the workshop will cover.

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Abstract Category

Categories*

Please choose the subject category that best describes your submission.

▾

Preventive Care and Clinical Services
Business Operations, Sustainability, and Quality Improvement
Policy & Partnerships
Innovations
'Be the Change' Youth Training Program

Subtopic

✓Complete this field **ONLY** if you selected **Preventive Care and Clinical Services** as your subject category.

▾

Primary Care
Behavioral Health
Specialty Services

Abstract Format

Use the dropdown menu to select your preferences for the presentation format.
The conference committee will make the final determination. Each format has a limited number of presenters. Please adhere to these guidelines:

Format*

The 2024 conference will offer the following presentation formats:

Pre-conference - (180 minutes) up to three presenters, plus one moderator
Workshop I - (75 minutes) up to two presenters, no moderator
Workshop II - (150 minutes) up to three presenters, plus one moderator
Panel - (75 minutes) up to three presenters, plus one moderator
Poster - (in-person presentation during poster session) one presenter

Abstract Expertise Level

Choose one expertise level.

Expertise Level*

Please provide the expertise level of your presentation.

◯ Beginner (will cover foundational concepts)

◯ Midlevel (some baseline participant knowledge recommended)

◯ Advanced (more in-depth participant knowledge recommended)

Abstract Intended Audiences

Choose the intended audience(s). Check all that apply.

Intended Audience(s)*

Select the audience(s) for which this proposed session is most ideally suited:

- ☐ Program administrators/managers
- ☐ Health care professionals
- ☐ Policy leaders/advocates, funders
- ☐ Support staff
- ☐ Education professionals and school personnel
- ☐ Mental health care professionals
- ☐ Youth Leaders (ages 14-18)
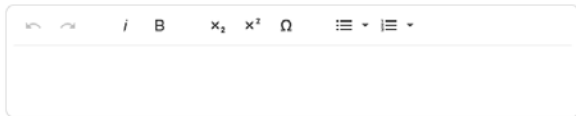
Abstract Description

NOTE: We strongly suggest drafting the abstract description in a word-processing program. Develop the description in Word or Notepad, complete a spell check and word count, and then cut and paste the abstract in the appropriate text box.

Abstract Description is limited to 250 words. Use this section to succinctly describe the workshop content, purpose, and teaching techniques you will employ.

Abstract Description*

Please enter an abstract of your paper (maximum 250 words).

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Abstract Objectives

The objective is limited to 100 words.

Please provide **one** clear, measurable, and obtainable learning objective for your poster or presentation.

Objectives are statements indicating what the attendee will be able to do or accomplish as a result of the workshop session. By beginning an objective with "The Participant will …" the focus stays on what the attendee is expected to achieve. Objectives always include action verbs that can be measured or evaluated. Verbs such as "assess," "compare," and "demonstrate" can be easily observed and measured, while verbs such as "understand," "know," and "appreciate" are not acceptable because they do not describe an activity that others can observe to evaluate an outcome.

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Disclosure of Relevant Financial Relationships for Continuing Education (CE) Activity

Presenters must disclose relationships with an ineligible company whose primary business is producing, marketing, selling, re-selling, or distributing healthcare products used by or on patients if both (a) the relationship is financial and occurred within the past 24 months and (b) the individual has the opportunity to affect the content of the CE activity about the products or services of that ineligible company. Examples of such ineligible companies include but are not limited to device manufacturers or distributors, diagnostic labs that sell proprietary products, and pharmacy benefit managers.

Interest in or an affiliation with a corporate organization does not necessarily prevent you from presenting. However, the relationship must be made known to the audience and will be reviewed in advance by the appropriate CE activity staff. Failure to disclose or a false disclosure may result in you being removed from the program if accepted to present.

Presenters and Affiliations

IMPORTANT: Adhere to the number of allowed presenters. Abstracts that include more than the permitted number of presenters may be forfeited.

Pre-conference - Maximum number of presenters: three, plus one moderator
Workshop I (Single) - Maximum number of presenters: two, no moderator
Workshop II (Double) - Maximum number of presenters: three, plus one moderator
Panel - Maximum number of presenters: three, plus one moderator
Poster – Maximum number of presenters: one

Press the to enter information for each presenter/moderator.

Review and Submit

Review that all information is complete and complete the information below:

Press the [SUBMIT] button to submit your abstract submission.

Confirmation

- **Once you submit the abstract, you will receive a confirmation email of your submission.**
- **You will also receive a reference number for the submission.**
- **You must use your Oxford Abstract login to access the abstract submission and to make any edits.**
- **You have until the Call for Abstracts closing date to make any edits or withdraw your submission.**
- **Abstract submissions will be reviewed after the Call for Abstracts closing date, and you will be informed in January 2024 whether your abstract has been accepted for presentation.**

Questions?

For questions regarding the abstract process or technical/troubleshooting issues with Oxford Abstracts, please email convention@sbh4all.org.

Samples and Tutorials

Writing Measurable Objectives Tutorial

Objectives are statements indicating what the attendee will be able to do or accomplish as a result of the workshop session. By beginning an objective with "The Participant will…" the focus stays on what the attendee is expected to achieve. Objectives always include action verbs that can be measured or evaluated. Verbs such as "assess," "compare," and "demonstrate" can be easily observed and measured while verbs such as "understand," "know," and "appreciate" are not acceptable because they do not describe an activity that can be observed by others to evaluate an outcome.

Below is a brief list of commonly used objectives specific to different types of activities and levels of accomplishment.

To recall information The learner will: Inform Offer Cite	To grasp the meaning of (understanding) *The learner will:* Explain Recognize Identify	To apply/use learned info (application) *The learner will:* Conduct Demonstrate Develop Exemplify	To analyze information (relationships) *The learner will:* Analyze Examine	To organize or create (judgment) *The learner will:* Compare Assess Evaluate

Example
Incorrect: The participant will be able to appreciate the value of the computer at work.
Correct: The participant will be able to explain two computer uses at work.

Sample Objectives

Objectives
Objective Sample 1: The participant will be able to **explain** three needs assessment techniques for planning school based health services.
Objective Sample 2: The participant will be able to **analyze** the seven SBHC principles used for establishing viable School-Based health services.